



ELECTRICAL SUPERINTENDENT

Position Description
Uncontrolled Copy
February 2025

ELECTRICAL SUPERINTENDENT

Reports To: Maintenance Manager

Direct Reports: Electrical Coordinators

Indirect Reports: Finance, Electrical Engineering and Contractors, BC Hydro, Leadhands and Hourly Electricians / IAT

Position Summary:

As the Electrical Superintendent, you will be an integral part of the Management team, assisting with the development of Trigon goals and objectives, policies and procedures, and organizational development. You will coordinate the activities of the Electrical/IAT team as well as liaise with other Trigon teams to ensure site wide safety, consistency, and reliability.

You will apply the standards and codes, both technical and ethical, which are specified for and generally acceptable to the electrical profession/trade and to comply with requirements which may be set internally from time to time for meeting non-routine or specific situations.

You will provide leadership, skills and actions to the team which will guide them in carrying out their full range of tasks in an efficient and effective manner.

Deal with discipline issues, promptly, effectively and within current policies and procedures. Problem solving should be handled at the lowest possible level.

Key Responsibilities:

- Electrical/IAT Maintenance
- Leadership in the delegation of duties for the Electrical/IAT teams
- Work with the appropriate Planner/support team and schedule all preventative maintenance
- Schedule plant shutdowns regarding Electrical/IAT work
- Support and maintain the Electrical/IAT maintenance plan
- Identify training needs and requirements for the team

Skills and Abilities:

- Strong oral and written communications skills.
- Experience in using computers and Microsoft office products (excel, word, etc.).



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- Demonstrated skills in leading and inspecting the installation, modification, testing, operation and maintenance of electrical and electronic systems and equipment and the investigation of electrical and/or electronic failures.
- Demonstrated knowledge in all facets of Industrial maintenance.
- Demonstrated experience in Project management.
- Operational and Capital Budget planning and implementation.
- Field Safety Representative Class A Master Electrician

Education and Experience:

	Minimum	Preferred
Education	Electrical Trade Qualification	Knowledge of Rockwell VFD drive hardware Knowledge of Controllogix hardware/software Knowledge of FactoryTalk client/server software knowledge of Industrial Networking
Experience	5-10 years experience in material bulk loading/unloading in a waterfront, mining, rail, or similar heavy industrial operation. Design and commission experience High voltage experience up to and including 69KV. Understanding and working knowledge of CMMS (computerized maintenance management systems).	

Approved by:

(Print name)

(Signature)

Date Approved:

Created:

Updated: February 2025